

VILLAGE OF PARADISE HILL

September 12, 2022 Regular Meeting

TIME: 6:30 P.M. September 12, 2022

PLACE: Village Office, Paradise Hill

PRESENT: Mayor Bernard Ecker, Councilors Audrey Greves, Merle Bielecki, Karen Kroon, Administrator Cynthia Villeneuve

ABSENT: Councilor Brad Form

Mayor Ecker called the meeting to order at 6:31 pm

#186/22 AGENDA: BIELECKI that the agenda be approved, as circulated. CARRIED

#187/22 MINUTES: GREVES that the minutes of the August 8, 2022, meeting be approved, as circulated. CARRIED

#188/22 FINANCIAL STATEMENT: KROON that the financial statement for the month ending August 31, 2022, be accepted, as circulated. CARRIED

#189/22 BANK RECONCILIATION: BIELECKI that the bank reconciliation statement dated August 31, 2022, be accepted, as circulated. CARRIED

#190/22 PARADISE HILL VOLUNTEER FIRE DEPARTMENT MINUTES: KROON that the minutes of the regular meeting of the Paradise Hill Volunteer Fire Department, held on August 15, 2022, be approved, as presented. CARRIED

#191/22 LAGOON COMPLIANCE – INSPECTION REPORT: GREVES to acknowledge receipt of the Lagoon Compliance Inspection report provided by Sask Environment, Water Security Agency, dated August 10, 2022. CARRIED

#192/22 SASKATCHEWAN HEALTH AUTHORITY – LICENSED ACCOMMODATION-CAMPGROUND: BIELECKI to acknowledge receipt of the Licensed Accommodation-Campground provided by Saskatchewan Health Authority, dated August 23, 2022. CARRIED

#193/22 WATER TREATMENT PLANT MONTHLY OPERATING REPORT: GREVES that the Water Treatment Plant Monthly Operating Report for the month ending August 31, 2022 be accepted, as presented. CARRIED

#194/22 PUBLIC WORKS CONTRACTOR'S REPORT: KROON that the Public Works Contractor's Report for the month ending August 31, 2022 be accepted, as presented. CARRIED

#195/22 BORDER PAWS ANIMAL SHELTER: KROON that the Village of Paradise Hill enter into the agreement with Border Paws Animal Shelter Society to provide domestic animal control services; further the annual remuneration shall be for two animals at \$150.00 per animal. CARRIED

#196/22 ASSET MANAGEMENT PLAN - BUILDINGS: BIELECKI that we accept the Asset Management Plan – Buildings, a copy of which is attached as schedule "C" and forms part of these minutes, as presented CARRIED

BZ
DP

#197/22 NATIONAL DAY FOR TRUTH AND RECONCILIATION:

GREVES that the Village of Paradise Hill office will be closed on September 30, 2022 to observe the National Day for Truth and Reconciliation; further all employees shall be paid accordingly as a Statutory Holiday.

CARRIED

#198/22

TRANSFER TO RESERVE - FIRE:

KROON that \$19,092.27 be transferred to the reserve for Fire Equipment for the years 2019, 2020 and 2021.

CARRIED

#199/22

WILDFIRE MANAGEMENT BRANCH – INVOICE #2018-00036:

BIELECKI that the AR invoice 2018-00036, Wildfire Management Branch, be reversed as per Wildfire Management Branch indicated that they could not determine that the fire was in their right of way.

CARRIED

#200/22

SPRA – VOTING DELEGATE:

BIELECKI that Karen Kroon be appointed as the voting delegate for the SPRA 2022 Board of Directors, ballots must be post-marked by Thursday, October 6, 2022 to be counted on October 13, 2022.

CARRIED

#201/22

DESTRUCTION OF OLD RECORDS:

GREVES moved to approve destruction of the following records:

- Duplicate Cheques – 2008 – 2014
- Cancelled Cheques – 2007 – 2008
- Water/Sewer billing – 1994 – 2014
- Motion Forms – 2005 – 2014
- Tax Receipts – 2008 – 2010
- Water/Sewer Receipts – 1994 -1999, 2003-2010
- General Receipts – 2002, 2004, 2007 – 2010
- Accounts Payable receipts – 1995-2001
- Accounts Payable – 2003-2014
- Utility Roll – 2011
- Deposit Books – 2007-2014
- Meter Reads: Continuous & Intermittent Leaks – 2011-2014
- Meter Reading Reports Monthly – 2008-2014

CARRIED

#202/22

PART-TIME/CASUAL EMPLOYEE:

BIELECKI that Chad Cole be approached to see if he would be interested in part-time/casual employment for the months of September 2022 to May 2023; further the hours will be as needed with a maximum of 40 hours per week, no overtime hours and hourly pay will be \$20 per hour.

CARRIED

#203/22

CORRESPONDENCE:

GREVES that the following correspondence, noted and filed.

- 1) SUMA; Central Source; SUMAssure
- 2) Paradise Hill Early Learning
- 3) SM-SK Asset Management Saskatchewan
- 4) Misc.

CARRIED

PS
[Handwritten signature]

#204/22 ACCOUNTS:

BIELECKI that the following accounts be approved for payment as per attached Schedule, "A", which shall form part of these minutes:

- "Deposit Register Pay Period: 08(01August2022 to 31August2022)", totaling \$15,564.15
- Accounts Paid – September 12, 2022, including manual cheques #6302-6322, and computer cheques #24922, except cheques #24922, totaling \$140,870.80 and
- "Accounts for Approval – September 12, 2022 including cheques #24923–#24945, except cheques #24929, totaling \$39,886.10

CARRIED

Mayor Bernard Ecker declared a conflict of interest in the next item of business.

#205/22 ACCOUNTS:

BIELECKI that the following be approved for payment of accounts as per attached Schedule "A", which shall form part of these minutes:

- Accounts Paid as at September 12, 2022, including only cheque #24922 totaling \$5,805.50 and
- Accounts for Approval – September 12, 2022, including only cheque #24929 totaling \$2,500.00.

CARRIED

#206/22 ADJOURNMENT:

KROON that the meeting be adjourned. Council to meet again, Tuesday, October 11,2022

CARRIED

Presented to Council this 11th day of October, 2022

MAYOR Bernard Ecker

ADMINISTRATOR Conthia York