VILLAGE OF PARADISE HILL

January 08, 2018, Regular Meeting

TIME:

6:30 P.M., January 08, 2018

PLACE:

Village Office, Paradise Hill

PRESENT:

Mayor Bernard Ecker, Councilors, Merle Bielecki, Brad Form, Tyler

Winterhalt, Micheline Huard, Administrator Cynthia Villeneuve

ABSENT:

DELEGATION:

Mayor Bernard Ecker called the meeting to order at 6:34 p.m.

#01/18

ACENDA.

BIELECKI that the agenda be approved, as circulated.

CARRIED

#02/18

MINUTES:

WINTERHALT that the minutes of the December 11, 2017, regular

meeting be approved, as circulated.

CARRIED

#03/18

FINANCIAL STATEMENT:

FORM that the financial statement for the month ending December 31,

2017 be accepted, as circulated.

CARRIED

#04/18

BANK RECONCILIATION:

BIELECKI that the bank reconciliation statement dated December 31,

2017 be accepted, as circulated.

CARRIED

#05/18

PARADISE HILL VOLUNTEER FIRE DEPARTMENT MINUTES:

<u>WINTERHALT</u> that the minutes of the regular meeting of the Paradise Hill Volunteer Fire Department, held on December 18, 2017 be accepted, as

volunteer rife Department, field on December 10, 2017 be accepted, as

presented.

#06/18

ANIMAL CONTROL OFFICER REPORT:

FORM that the report from Animal Control Officer, Sabra Patmore, for the

month ending December 31, 2017, be accepted, as presented.

CARRIED

#07/18

MONTHLY WATER TREATMENT PLANT REPORT:

BIELECKI that the Water Treatment Plant Monthly Operating Report for

the month ending December 31, 2017 be accepted, as presented.

CARRIED

#08/18

PUBLIC WORKS CONTRACTOR'S REPORT:

WINTERHALT that the Public Works Contractor's Report for the month

ending December 31, 2017, be accepted, as presented.

CARRIED

#09/18

APPOINTMENTS - 2018:

FORM moved the following appointments for 2018:

a. Deputy Mayor

B. Form

b. Signing Authority

C. Villeneuve, and B. Form or M. Bielecki

c. Fire Chief

C. Bast

d. Deputy Fire Chief

G. Greves K. Craig

e. Recreation Committee

R. Hardes

C. Villeneuve

G. Zweifel

f. Paradise Hill Library Board

Ann Pearson Audrey Greves

Gay Noeth

Heidi Hougham

OD BE

January 08, 2018 regular meeting con't......Page 2

Dianne Palsich Tiffany Payne Melody Perpelitz

Maxine Forsyth (Librarian)

Regional Library Board

Alternate

M. Huard T. Winterhalt T. Winterhalt g. EMO Coordinator Brad Form

h. EMO Coordinator Assistant

Auditor

C. Villeneuve Cogent Chartered Prof Acct.

j. Administrator/Secretary/Treasurer C.Villeneuve Sabra Patmore

k. Animal Control Officer **Building Inspector** ١.

Jeff Sydoruk, Kevin Laumbar

m. Development Appeals Board

A. Form A. Cholewa

S. Imhoff

Secretary - C. Villeneuve

n. Board of Revision

Barry Moore Cheryl Nicodemus Albert Cholewa

Secretary - Karen Kroon

o. Paradise Hill Care Home Board of Directors

M. Hougham M. Bielecki

p. West Yellowhead Waste

Resource Authority

w. Paradise Hill Arena

B. Ecker T. Winterhalt

q. Northwest Mutual Aid Area North Sask River Resource r.

Committee

M. Bielecki B. Form

s. Carlton Trail Municipal Corridor

t. Designated Officer under

Bylaw 07/2007 - Nuisance Bylaw u. Paradise Hill Clinic Partnership

C. Villeneuve L. Harland B. Harland

v. Rec & Culture Funding Committee Larry Harland Theo Kretzer Shane Colliou

Darin Gervais Neil Macnab Heath Eaton

Shane Colliou Greg Weighill Lindsey Eaton Rosemary Hardes Vicki Kretzer Neil Macnab Neal Palen

Bryson Leganchuk

Adam Fink

x. Paradise Hill Bowling Alley

Albert St. Amant - President Lynann Bielecki - Vice-President

Karen Kroon -Secretary Marlene Priest - Treasurer

Merle Bielecki Estelline Noeth Kathy Duvall

w. Paradise Hill Curling

Jordan Salzl - President Jennifer Langley - Secretary Deanne Carmody - Treasurer

Mike Duriez Melissa Duriez Ralph Gray James Schmidt Mike Bowers Colt Hardes Kelly Salzl

x. Paradise Hill Ball Board

Crystal Schaan - President Melissa Duriez - Registrar Melody Perpelitz - Secretary Terri Monteith - Treasurer

CARRIED

January 08, 2018 regular meeting con't......Page 3

#10/18

RATES AND CHARGES - 2018:

WINTERHALT that Contract work and rates for 2018 are as follows:

a) Fire Calls – For each truck that responds to a fire call:

- \$750.00 for 1st hour

- \$450.00 each additional hour Rounded to nearest 15 minutes As per Bylaw #01/2010

b) False alarm fees:

Where the time of the call out to the time the truck is back in service is less than 1-one hour and no service has been provided, the fee shall be \$400.00,

Where the time of the call out to the time the truck is back in service is greater than or equal to 1-one hour and no service has been provided, the fee shall be \$750.00, and

Where a fire fighting service is provided, the fees shall remain at a minimum of \$750.00 for the first hour.

c) Water Hookup

- \$40.00

As per Bylaw #07/2014

d) Mower

- \$60.00 per hour

e) Grader

- \$125.00 per hour - \$30.00 per hour

f) Whipper Snipper g) Backhoe

- \$110.00 per hour -\$0.10 per page

h) Photocopies

- Free to Non-profits

CARRIED

#11/18

INDEMNITY AND REMUNERATION 2017:

BIELECKI to approve the following rates for indemnity and remuneration for 2018:

a) Mileage

- \$.50 / km

b) Indemnity

- \$75.00 per meeting Mayor

Councilor Firemen

- \$65.00 per meeting - \$25.00 per meeting

Max 2 meetings per month

c) Development Appeal

- \$25.00 per meeting

d) Fire Chief

- \$100.00 per month

e) Deputy Fire Chief

- \$50.00 each per month for 2 deputies

f) Fireman Training and Regional meetings: Fire department member indemnity and mileage must be

approved by the fire chief or deputy fire chief:

- \$25.00 per module for an evening session plus mileage - \$100.00 per day for a daytime session plus mileage, limited

to 2 attendees - session plus travel time must be at least 5 hours to qualify

as a full day

- \$50.00 for a half-day session

g) Fire calls & practice burn

- \$20.00 per hour

- Minimum payment of 1-one hour

- Hours rounded to nearest 15 minutes

- \$0.50/km for 1 vehicle on out-of-town call

CARRIED

#12/18

MUNICIPAL BOND:

WINTERHALT that as required by Section 113 of the Municipal Act, the municipal bond be approved as presented.

CARRIED

#13/18

TRANSFER TO RESERVE - 2017 INTEREST:

<u>HUARD</u> moved that the following transfers to reserve be completed, effective December 31, 2017:

Transfer to	<u>Amount</u>		<u>Description</u>
Fire Equipment	\$	538.02	Interest earned in 2017
Recreation & Culture	\$	115.02	Interest earned in 2017
New Deal	\$	272.67	Interest earned in 2017
Equipment	\$	393.38	Interest earned in 2017
Maintenance Shop	\$	38.53	Interest earned in 2017
Water/Sewer	\$ 1,	845.04	Interest earned in 2017
Historical	\$	40.75	Interest earned in 2017
Historical	\$	385.00	History Book Sales
Water/Sewer	To be determined		Utility Fund Surplus at December 31, 2017, as determined after all expenses for 2017 have been processed

CARRIED.

#14/18

AUTHORIZE PAYMENT OF 2017 INVOICES:

<u>FORM</u> that in order to facilitate yearend processing, the administrator and deputy mayor, be authorized to pay any 2017 invoices that come in before the next meeting.

CARRIED

#15/18

VOLUNTER FIRE FIGHTER INSURANCE:

FORM to renew the volunteer firefighter insurance & first responder insurance through the SUMA Advantage Program for 2018, selecting coverage Option B, the total being \$700.00 plus tax and administration. Further that the 24 hour Off Duty Coverage be offered to the fire department members, the Village of Paradise Hill will pay the cost of the Off Duty Coverage for the volunteer fire fighter, if the fire fighter attended 75% of the previous year's monthly meetings.

CARRIED

#16/18

BYLAW #01/2018:

FORM that Bylaw #01/2018, being a bylaw, to provide for entering into a tax exemption agreement for the purposes of economic development, be read a first time.

CARRIED

#17/18

BYLAW #01/2018:

BIELECKI that Bylaw #01/2018, be read a second time.

#18/18

BYLAW #01/2018:

 $\underline{\text{WINTERHALT}}$ that Bylaw #01/2018, be given three readings at this meeting.

CARRIED

#19/18

BYLAW #01/2018:

HUARD that Bylaw #01/2018, be read a third time and adopted.

CARRIED

#20/18

MUNICIPAL EMPLOYEES PENSION PLAN MONTHLY REMITTANCES:

<u>WINTERHALT</u> that monthly remittances to the Municipal Employees Pension Plan be paid via on-line banking, starting in January 2018.

CARRIED

January 08, 2	2018 regular meeting con't Page 5
#21/18	SAMA TRAINING SESSION: BIELECKI that Cindy Villeneuve attend the SAMA training session in Saskatoon on April 10, 2018.
	CARRIED
#22/18	FCM MEMBERSHIP: HUARD that we not renew the Federation of Canadian Municipalities
	membership at this time. <u>CARRIED</u>
#23/18	CORRESPONDENCE: BIELECKI that the following correspondence be acknowledged and filed: 1) SUMA 2) NCTPC 3) SARM Workshops 4) Ministry of Parks, Culture and Sport
	5) North West College 6) Credit Bureau 7) Ombudsman Saskatchewan 8) Crisis Communications Conference for Municipalities 9) Mobile Video Game Theatre <u>CARRIED</u>
#24/18	ACCOUNTS: FORM that the following accounts be approved for payment as per attached Schedule "A", which shall form part of these minutes: "Deposit Register Pay Period: 12(01December2017 to 31December2017)", totaling \$9,280.77, "Accounts Paid – January 8, 2018", including manual cheques #886 to #914, except cheque #23386, totaling \$71,913.58, and "Accounts for Approval – January 8, 2018", including cheques #23407 to #23416, except #23409, totaling \$12,964.16. CARRIED
	d Ecker declared a conflict of interest in the next item of business due to the ng for a contract he holds with the Village.
#25/18	ACCOUNTS: FORM that the following be approved for payment of accounts as per Schedule "A", which shall form part of these minutes: • "Accounts Paid – January 8, 2018", including only cheque #23386, totaling \$5,490.50 and • "Accounts for Approval – January 8, 2018", including only account #23409, totaling \$2,500.00. CARRIED
#26/18	SASKATCHEWAN VFFA MEMBERSHIP: WINTERHALT that we pay the Saskatchewan Volunteer Fire Fighters Association membership for 2018. CARRIED
#27/18	ADJOURNMENT: HUARD that the meeting be adjourned, Council to meet again Monday, February 12, 2018. CARRIED
Presented to	Council this 12th day of <u>Jebruary</u> , 2018
MAYOR	Benoud Ecker ADMINISTRATOR Cinilia VIII