

## VILLAGE OF PARADISE HILL

November 10, 2025, Regular Meeting

TIME: 6:30 PM November 10, 2025

PLACE: Village Office, Paradise Hill

PRESENT: Mayor Bernard Ecker, Councilors Curtis McGowan, Brad Form,  
Karen Kroon, Audrey Greves, Administrator Cynthia Villeneuve

ABSENT:

VISITORS:

Mayor Bernard Ecker called the meeting to order at 6:30 pm

#259/25

AGENDA:

FORM that the agenda be approved, as circulated.

CARRIED

#260/25

MINUTES:

GREVES that the minutes of October 14, 2025, regular meeting be approved, as circulated.

CARRIED

#261/25

FINANCIAL STATEMENT:

MCGOWAN that the financial statement for the month ending October 31, 2025, be accepted, as circulated.

CARRIED

#262/25

BANK RECONCILIATION:

KROON that the adoption of the revised bank reconciliation statement dated September 30, 2025, be accepted, as circulated.

CARRIED

#263/25

BANK RECONCILIATION:

MCGOWAN that the adoption of the bank reconciliation statement dated October 31, 2025, be accepted, as circulated.

CARRIED

#264/25

PARADISE HILL VOLUNTEER FIRE DEPARTMENT:

GREVES that the minutes of the regular meeting of the Paradise Hill Fire Department, held on October 20, 2025, be approved, as presented.

CARRIED

#265/25

WATER TREATMENT PLANT MONTHLY OPERATING REPORT:

MCGOWAN that the Water Treatment Plant Operating Report for the month ending October 31, 2025, be accepted, as presented.

CARRIED

#266/25

PUBLIC WORKS CONTRACTOR'S REPORT:

FORM that the Public Works Contractor's Report for the month ending October 31, 2025, be accepted, as presented.

CARRIED

#267/25

POLICY- TRUTH AND RECONCILIATION DAY:

MCGOWAN that the Village of Paradise Hill establish a policy stating that the Village office and field staff will not recognize September 30, Truth and Reconciliation Day, as a statutory holiday and that the Village Office will remain open on that date when it falls within the regular work week, Monday to Friday.

CARRIED

1 opposed

UP B3

#268/25 ST. WALBURG & DISTRICT FIRE & RESUCE ASSOCIATION MUTUAL AID AGREEMENT:

FORM that the Village of Paradise Hill enter into the Mutual Aid Agreement with the St. Walburg & District Fire & Rescue Association, effective upon signing.

CARRIED

#269/25 CARE HOME ANNUAL CONTRIBUTION:

FORM that the Village of Paradise Hill contributes to the Paradise Hill Care \$6,140.92 representing 0.15 mill levy on the 2025, municipal taxes.

CARRIED

#270/25 MUNICIPAL REVENUE SHARING GRANT – DECLARATION OF ELIGIBILITY:

GREVES the Council of the Village of Paradise Hill confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2024 Audited Financial Statement to the Ministry of Government Relations;
- Submission of the 2024 Public Reporting on Municipal Waterworks to the Ministry of Government Relations;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes.
- Adoption of Council Procedures Bylaw;
- Adoption of an Employee Code of conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements, as required; and that we authorize the administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

CARRIED

#271/25 SUMASSURE RATES 2026:

MCGOWAN that the Council acknowledges that the SUMAssure Insurance rates for 2026 will increase by 2.5%.

CARRIED

#272/25 GEMS COURSE:

FORM that Council approves participation in the GEMS program, and further that if the town of St. Walburg does not receive grant funding through the ICIP grant that the Village will cover the course cost of \$1,104.45; further Audrey Greves is authorized to attend.

CARRIED

#273/25 MERCHANT CARD PROCESSING FEE:

FORM that Council acknowledges that there will be an additional Annual Compliance Fee of \$120 for the merchant card in 2026, and that this fee will continue annually thereafter.

CARRIED

#274/25 MUNISOFT BUDGET EXTENSION PROGRAM:

FORM that the Council approves the purchase of the Budget Extension Program from Munisoft at a discounted cost of \$975 for their 40<sup>th</sup> anniversary, applying a \$500 Early GL Adopters credit for a total cost of \$475, plus applicable taxes.

CARRIED

#275/25 PUBLIC WORKS CONTRACTOR AGREEMENT:

MCGOWAN that the Village of Paradise Hill renew the Public Works Contractor Agreement with Bernard Ecker, for a one-year period, November 1, 2025 to October 31, 2026, with remuneration being \$8,500.00 per month.

CARRIED

#276/25 CHRISTMAS GATHERING:

MCGOWAN that the Christmas gathering for council and staff shall be on Friday, December 5, 2025.

CARRIED

OP BC



#277/25 VILLAGE OF PARADISE HILL – OFFICE CHRISTMAS HOURS:

GREVES that holiday hours for the Village office will be as stated: Village office will be closed December 25, 26, 2025, and January 1, 2026 and will close at 3:00 pm on December 24, 2025.

CARRIED

#278/25 THE BULLETIN BOARD – CHRISTMAS GREETING:

GREVES that the Village of Paradise Hill place a Christmas Greeting advertisement in the Bulletin Board for 2025.

CARRIED

#279/25 CORRESPONDENCE:

KROON that the following correspondence, noted and filed

- 1) SUMA
- 2) BCL Engineering – Tim Magus
- 3) ADR Institute of Saskatchewan
- 4) ISC – Interest Registration

CARRIED

#280/25 ACCOUNTS:

FORM that the following accounts be approved for payment as per attached Schedule, "A," which shall form part of these minutes:

- "Deposit Register Pay Period: 10(27September 2025 to 26October 2025), totaling \$11,667.52.
- Accounts Paid – November 10, 2025, including manual cheques #7131 - #7155, and computer cheques #25899 - #25902- except cheque #25902, totaling \$37,231.19 and
- "Accounts for Approval – November 10, 2025, including cheques #25903- #25923, except cheques #25909 & #25910 totaling \$13,989.02

CARRIED

Mayor Bernard Ecker declared a conflict of interest in the next item of business due to the payment being for a contract he holds with the Village.

#281/25 ACCOUNTS:

FORM that the following be approved for payment of accounts as per attached Schedule "A," which shall form part of these minutes:

- "Accounts Paid As At November 10, 2025, including only cheque #25902 totaling \$6,425.00 and
- "Accounts for Approval – November 10, 2025, including only cheques #25909 & #25910 totaling \$2,587.45.

CARRIED

#282/25 ACCOUNTS:

MCGOWAN that the Council approve the purchase of the Easy Payroll Update for 2026 by credit card in November 2025, due to time constraints for payment required to receive the 2026 payroll updates and the rotating postal strike and that the St. Walburg Building supplies be paid prior to next meeting on December 8, 2025.

CARRIED

#283/25 ADJOURNMENT:

KROON that the meeting be adjourned, Council to meet again, Monday, December 8, 2025

CARRIED

Presented to Council this 8<sup>th</sup> day of December, 2025

MAYOR Bernard Ecker ADMINISTRATOR Cynthia Hill